



UNIVERSITY OF NAIROBI

A world-class university committed to scholarly excellence

UNIVERSITY OF NAIROBI LIBRARY DEPARTMENT



LIBRARY & INFORMATION SERVICES

BINDING SERVICES



INTRODUCTION



- * University Of Nairobi Bindery Unit was established many decades ago mainly to meet the need for conservation and preservation of the print information materials.
- * For many years we have provided Universities, Hospitals, Legal Firms, Government institutions and many other Private Libraries with our first class Bookbinding Services.
- * We have the best machinery for this type of work, which enables us to be very competitive and produce a superior product.



SERVICES PROVIDED ARE THE BINDING OF:



- * ❖ Theses and projects
- ❖ University documents e.g. Reports, Agendas, Minutes, Record books
- * ❖ Magazines, journals and newspapers
- ❖ Binding of lecture and students notes
- ❖ Special business reports and proposals
- ❖ Reinforcement of new paperback books
- * ❖ Repair of worn out or damaged book
- * ❖ Loose leaf recipes or notes
- ❖ Wire stitching/ Stapling

* ❖



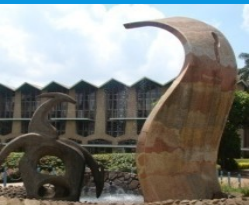
EQUIPMENT

We take pride in the array of equipment in our premises.

We have a wide range of highly sophisticated machines and equipment to facilitate various kinds of binding.



STITCHING MACHINE



MANUAL GUILLOTINE MACHINE



COMPUTERIZED GUILLOTINE MACHINE



WIRE STITCHER MACHINE



BLOCKING MACHINE



OUR PRODUCTS



Thesis Binding - Bound in a hardcover completely covered with black material or any choice depending on institution requirements. If applicable, the spine and / or front cover can be lettered according to the standard requirements of your University.

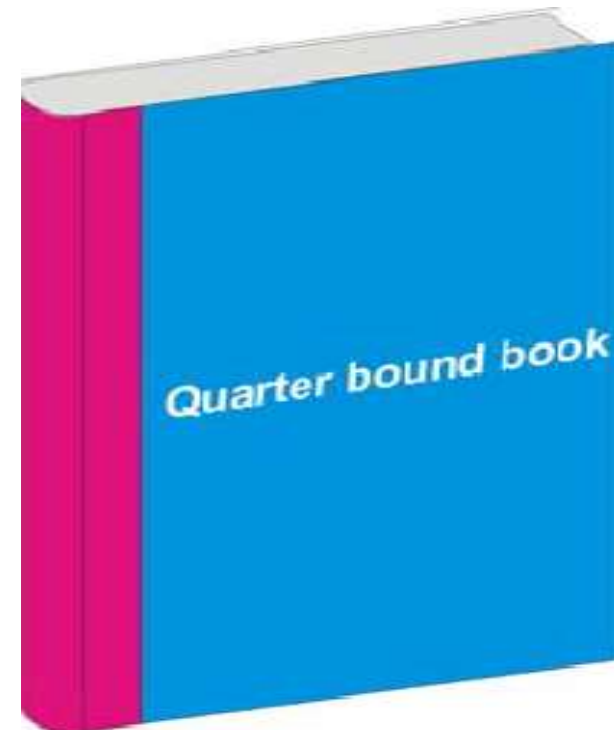




QUARTER BINDING



- * **Quarter binding** –The book has a hard cover where the spine is one colour and the rest of the cover in different colours. The spine can be lettered with the title of your choice in a range of colours





FULL BINDING



Full Binding - The book is bound in hard cover, completely covered with suitable material of your choice. The spine can be lettered with the title and on top of the book cover





HALF BINDING



- * **Half binding**- The book has a hard cover where the spine and the corners of the covers are of one colour and the rest of the cover in a different colour. The spine can be lettered with the title of choice.

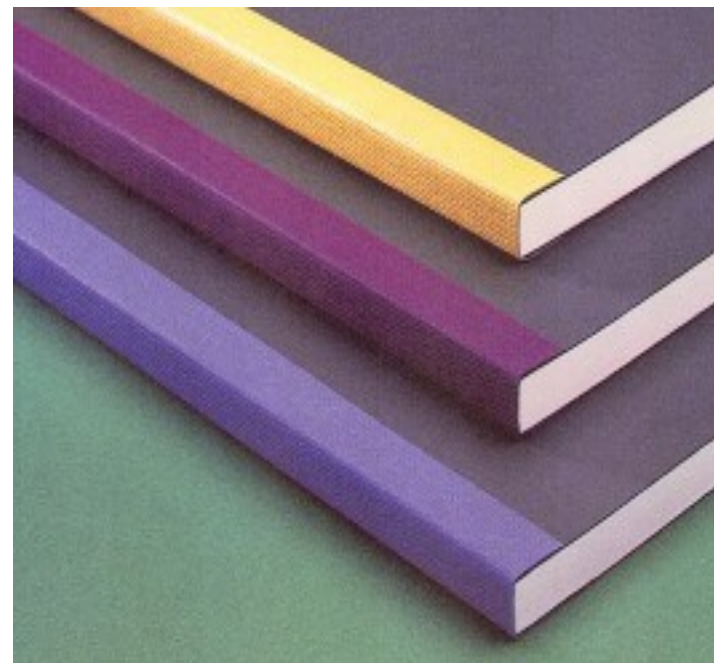




MANILA BINDING/TAPE BINDING



- * **Manila binding / Tape** - Binding -soft binding that involve use of manila as covers and a stripe of tape on the spine.

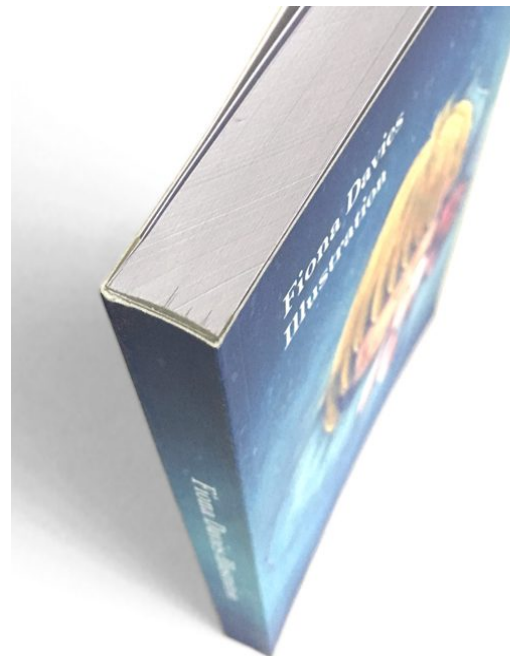




REINFORCING /RESTORATION



- * **Reinforcing new books** -books bound in paperback wear out fast they can be rebound into hard cover for increasing their shelf life
- * **Restoration /repair** -when a book is worn out due to constant use it may wear out and pages start falling out, it is restored to its original useful form.



Paperback



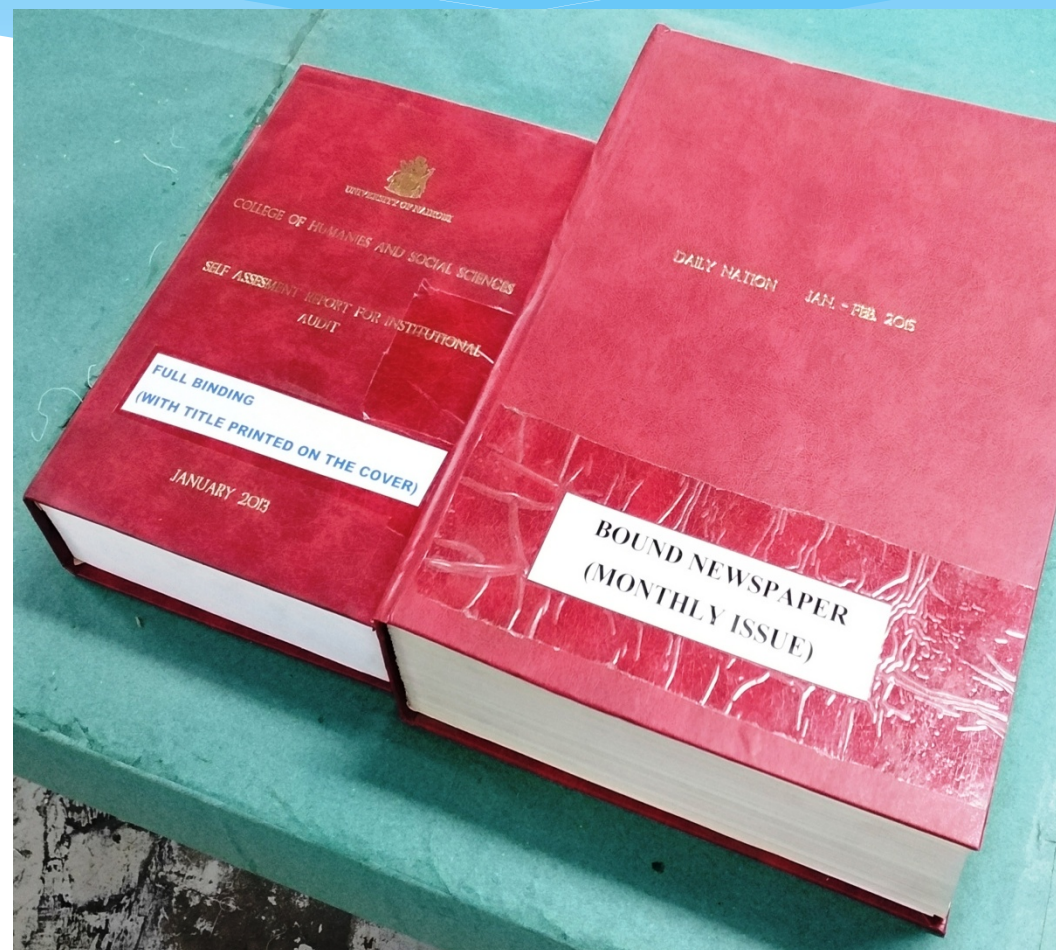
Hardback



NEWSPAPER BINDING



Newspapers binding (monthly issues)- a collection of one month newspapers are bound together e.g Standard, Daily nation, Star, Kenya times etc





SPIRAL/COMB BINDING



- * **Spiral /comb Binding** –involves fastening loose pages together with plastic comb that is inserted into punched holes along the edge of paper pages using a spiral binder machine. There are also a variety of colors available for spiral binding.





SADDLE STITCHING



• Saddle Stitch Binding

This inexpensive method binds pages using two or more staples placed along a folded edge. Suitable for exercise books 200pages 120pages 48 pages or less, there is no printable spine with this option.





PRICING



Pocket Friendly Pricing

- * Our commitment is to offer competitive pricing and expertise that will ensure all types of binding is successfully completed and good quality maintained.