



# UNIVERSITY OF NAIROBI

## Library & Information Services

### THE LIBRARY SYSTEM: EMBRACING ICT TO ENHANCE ACCESS TO ACADEMIC INFORMATION

**Our Vision:** To be a world-class information centre committed to excellence in the provision, dissemination, and preservation of

**Our Mission:** To provide quality information services that will empower the University in carrying out its core activities of teaching, learning, research, and community services/consultancy.

The Library system boasts professional personnel that are well trained and experienced in academic information management, and who are always available for consultation.

The Library & Information Services Department comprises of the Main Library, **Jomo Kenyatta Memorial Library (JKML)**, and fourteen (14) branch libraries listed below:

- Faculty of Agriculture & Veterinary Medicine Library, Upper Kabete Campus
- Faculty of Arts, Social Sciences & Engineering Library, Main Campus
- Faculty of Science & Technology Library, Chiromo Campus
- Faculty of Health Sciences Library, Kenyatta National Hospital
- Faculty of Education, Kikuyu Campus
- Faculty of Business & Management Library, Lower Kabete Campus
- Faculty of Law Library, Parklands Campus
- Institute of Development Studies Library (IDS), Main Campus
- Institute of Anthropology, Gender & African Studies Library (IAGAS), Museum Hill
- Population Studies & Research Institute Library (PSRI), Main Campus
- Kenya Science Library, Ngong Road
- Mombasa Campus Library
- Kisumu Campus Library
- Mahatma Gandhi Graduate Library (MGGL). IDS & PSRI are also housed here.

The Jomo Kenyatta Memorial Library (JKML) caters to the Faculty of Arts, Social Sciences & Engineering, at the main campus.  
Library operating hours:

**8 A.M. to 10 P.M. - Monday to Friday | 8 A.M. to 5 P.M. - Saturdays | 9 A.M. to 3 P.M. - Sundays**

Our Library facilities are open to members of the University Community (students, staff & alumni). Non-University members with valid study and research needs will also be admitted upon official request.

### Electronic Information Resources

#### **Digital Institutional Repository**

This is an open-access database that captures, preserves, and disseminates the research and intellectual output of the University academic community (staff & students). It manages academic research materials generated by the University community and enhances the visibility of UoN research output; current holdings exceed 105,000 entries. The repository is accessible from anywhere at any time.

#### **E-Journals & E-Books**

The Library website provides access to academic electronic books as well as access to over 130,000 peer-reviewed full-text electronic journals in all disciplines to facilitate the teaching and research activities of the University.

#### **Remote Access**

Our electronic resources (e-journals & e-books) are accessible from anywhere at any time via our remote access service. This service requires a student to have specific credentials to gain access, namely - Students E-mail account & Students Active Directory account.

#### **Library Guides & Presentations**

A collection of recorded *how-to videos* on how to navigate the Library website, the various services provided therein, and much more.

### Special Books Collection

We offer a variety of rich and diverse information resources in our special collection. These include -

#### **The East Africana Collection**

This collection stocks materials on East Africa in general and Kenya in particular. The collection is enriched by postgraduate degree theses and dissertations of the University of Nairobi as well as other relevant material submitted elsewhere.

#### **Archives & Audio-Visual Collection**

A collection of rare information material of great historical interest - Including material relating to the history of the University of Nairobi, going back to the years when it was known as the Royal Technical College of East Africa with sister colleges in Tanzania & Uganda; as well as archived newspapers as well as documents from the British colonial government going back to the early 1900s.

### Services & Facilities

#### **Dissemination of Information**

A key function of the Library in service to the University community and beyond. Services include lending, inter-lending (with other institutions), and provision of access to electronic resources.

#### **Ample reading spacing**

The University has invested in increasing the seating capacity in all Library facilities to accommodate increasing library users. All our branch libraries have adequate reading space.

#### **Bindery Services**

Our modern bindery facility handles all Library and University requirements for quality finishing of printed works. This includes the professional finishing of official University documents as well as students' academic theses and dissertations. The bindery helps to conserve and preserve worn Library print texts.

#### **Photocopying Services**

The Library offers this service to students and staff members subject to the observation of copyright laws.

### Library Rules & Regulations

#### **Borrowing Library Materials**

- Only registered users will be allowed to borrow library material.
- Some Library collections are not for loan and are appropriately marked.
- Materials on Reserve can only be used within the Library except when overnight or weekend loan has been approved.
- No user shall take a book out of the Library unless it is properly issued. All persons leaving the Library must present their belongings for inspection at the exit.
- Late returns of borrowed books shall attract a penalty at a rate to be determined from time to time.
- The Librarian in charge shall reserve the right to recall a book on loan. These books shall be returned within the shortest time possible and a fine shall be charged for any inexplicable delay.

#### **Damage & Loss of Library Materials**

- Any user who causes damage to library materials or other property will foot the cost of repair.
- Users will be held responsible for any material lost while in their custody and will be required to foot the cost of replacement. Lost books once recovered will remain the property of the Library; monies charged for replacement will not be refunded.

#### **General Rules & Regulations**

- Silence within the Library must be observed at all times.
- Eating, drinking, and smoking are strictly prohibited.
- The use of cell phones within the Library is prohibited.
- Users are expected to behave and present themselves decently at all times.
- The Librarian shall reserve the right to withdraw or refuse Library services to any user who disregards the above-listed rules and regulations.

### Courses in Library & Information Science

The Faculty of Arts through the Department of Library and Information Science offers the following course in Library studies -

- Doctor of Philosophy in Information Science
- Masters in Library and Information Science (MLIS)
- Bachelor of Information Science (BIS)

Visit the department website, <https://dlis.uonbi.ac.ke/> for more information.

For more information, contact Library helpdesk via

Director, Library & Information Services  
P.O. Box 30197, 00100 GPO, Nairobi | Tel: 254 (20) 491 0000  
<https://uonlibrary.uonbi.ac.ke/> | [librarian@uonbi.ac.ke](mailto:librarian@uonbi.ac.ke) -  
2021 / 2022



Jomo Kenyatta Memorial Library,  
Main Campus



Mahatma Gandhi Graduate Research Library  
Main Campus



Faculty of Business & Management Library,  
Lower Kabete Campus



Faculty of Law Library, Parklands Campus



Faculty of Education, Kikuyu Campus