

DEVELOPMENT, PLANNING & ESTABLISHMENT COMMITTEE

S/NO	REF. NO	DESCRIPTION	BOX.NO
1	UON/7A/1	<p>Agenda for the 1st meeting of the development, planning and establishment committee held in the council room dated Monday 23rd November 1970.</p> <ul style="list-style-type: none"> • Appointments and resignations. • Report on training, general structure and salary levels. • Halls and catering services. • Report on animal attendants – department of animal production. • City and guilds of London Institute examination higher technician diploma in electrical engineering results, June 1970. • Minutes of the 35th meeting of the East Africanisation (establishment) committee dated 31st July 1970 in the council committee room. • Minutes of the 43rd meeting of the academic establishment and estimates committee held in the council chamber on Wednesday 23rd September 1970. • Staff estimates for 1970/71, 1971/72. • Memorandum of agreement between the domestic and hotel workers union and the University College Nairobi council in matters of terms and conditions of service. 	Box 1
2	UON/7A/2	<p>Agenda for the 2nd meeting of the development, planning and establishment committee held in the council committee room dated Monday 30th November 1970.</p> <ul style="list-style-type: none"> • Training scheme for library staff. • Faculty of medicine: Establishments 1971/72. • Academic establishment 1971/72: Department of Land development. • Faculty of Architecture, design and development – Addendum. • Academic establishment: Department of Economics, faculty of science, faculty of commerce. • Academic establishment 1971/72 – summary of the requests. 	Box 1
3	UON/7A/3	<p>Agenda for the 3rd meeting of the development, planning and establishment committee to be dated Monday 7th December 1970 in the council committee room.</p> <ul style="list-style-type: none"> • Academic establishment 1971/72: Institute of adult studies, school of journalism, institute of African studies, 	Box 1

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		faculty of education, faculty of veterinary science, faculty of agriculture.	
4	UON/7A/4	<p>Agenda for the 5th meeting of the development, planning and establishment committee dated Friday 15th January 1971 in the council chamber.</p> <ul style="list-style-type: none"> • Report of the technician training committee. • Minutes of the East Africanisation sub – committee for regarding middle grades posts held in the engineering building room E 401 on Monday 14th December 1970. • Middle grades committee report: Supplementary information. • Report on training, general structure and salary levels. • Academic establishment for the library, 1971/72. • Establishment requirements for the clinical department. • A report on the reading skills and disabilities of students entering the university and a recommendation that a provision be made for the appointment of a specialist in the teaching of English as a second foreign language. • Draft estimates of capital expenditure 1971/72. 	Box 1
5	UON/7A/5	<p>Agenda for the 7th meeting of the development, planning and establishment committee dated Monday 1st March 1971 in the council chamber.</p> <ul style="list-style-type: none"> • Estimated central expenditure 1971/72. • Minutes of the 1st meeting of the sub – Committee on Biochemistry dated 13th February 1971 at Chiromo. • Minutes of the 6th meeting of the development, planning and establishment committee held in the council chamber on 1st February 1971. • Regulations for degree of bachelor of education. • Academic establishment statistics. • Minutes of the 43rd meeting of the academic establishment and estimates committee held in the council chamber on Wednesday 23rd September 1970. • Minutes of the 6th meeting of the development, planning and establishment committee held in the council chamber on 1st February 1971. • Minutes of the 5th meeting of the development, planning and establishment committee dated 25th January 1971 and continued on 26th, 27th, 28th and 29th January 1971. 	Box 1
6	UON/7/6	Agenda for the 9 th meeting of the development, planning and	Box 1

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		<p>establishment committee dated Monday 19th April 1971 in the council chamber.</p> <ul style="list-style-type: none"> • Academic staff development program proposals for 1971/72 and after (memorandum by planning officer). • Faculty of agriculture: Proposed farm practice for students in agriculture, proposed arrangements for the course in agricultural engineering 1971/72. • Report on present entry level to the B. A (Fine Art) and its repercussions. • A request for assistance for the further development of the faculty of engineering to be made to UNDP. • Report of an inter – faculty sub – committee of the development, planning and establishment committee to make recommendations on the staffing and effective date of creation of an integrated department of biochemistry as well as on the effective date of introducing the faculty of science biochemistry course. • Minutes of the 8th meeting of the development, planning and establishment committee dated 8th March 1971 in the council chamber. • Minutes of the development, planning and establishment committee dated Monday 1st March 1971 in the council chamber. 	
7	UON/7/7	<p>A folder of agenda for the 11th meeting dated 29th June, 1971 holding;</p> <ul style="list-style-type: none"> • Proposal for the development of a Department of Public Health and Food Hygiene, Pharmacology and Toxicology in the Faculty of Veterinary Science. • Note on middle grades salaries review board. • A paper by the Board of School of Journalism on the Financial Administration of the school of Journalism. • Appointment of Mr. J.F. Odhiambo as special Assistant, Faculty of Agriculture under the German special assistantship programme. • Nominations for Tutorial Fellowships and Special Assistantship. A summary of the candidates submitted by various departments and supporting papers. • List of candidates for renewal of Tutorial Fellowships/Special Assistantship, relevant papers and recommendations of the Heads of Departments on the candidate. • Professor W.B. Palmer – Staff Development and Post – Graduate Scholarship. 	Box 2

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		<ul style="list-style-type: none"> • A copy of the revised application for assistance for the development of the Faculty of Engineering, Nairobi to the U.N.D.P. 	
8	UON/7/8	<p>A folder of agenda for the 12th meeting dated 27th July, 1971 holding;</p> <ul style="list-style-type: none"> • List of candidates considered for renewal of Tutorial Fellowships. • List of candidates recommended by the Deans' Committee for consideration for the Post-Graduate scholarship Scheme • List of new candidates recommended by the Deans' Committee to be considered for Tutorial Fellowship award. • Memorandum by the Acting Senior Assistant Registrar (Academic) on the University Development Plan during the period 1971-1975 • Papers submitted by Faculties/ Institutes and School of Journalism – University Grant Committee (U.G.C) /Development Plan 1972 – 1975. 	Box 2
9	UON/7/9	<p>A folder of agenda for the 13th meeting dated 21st September, 1971 holding;</p> <ul style="list-style-type: none"> • List of candidates offered Post –Graduate scholarships by Deans' Committee. • Faculty paper outlining the proposed development of Public Health, Pharmacology and Toxicology in the Faculty of Veterinary Medicine. • Regulations for the Master of Medicine Degree (M.Med) submitted by the Faculty of Medicine. • A letter from the Ministry of Information and Broadcasting, to the Vice – Chancellor on the role of School of Journalism generally and the Government's commitment to support the School. • Salaries for clinicians, Faculty of Veterinary Medicine – Faculty paper justifying its recommendation for higher salaries for clinicians. • Expansion of the University Dairy Farm – A request by the Faculty of Veterinary Medicine for additional land and other resources in order to expand the University Dairy Farm. 	Box 2
10	UON/7/10	<p>A folder of agenda for the 14th meeting dated 23rd February,</p>	Box 2

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		<p>1972 holding;</p> <ul style="list-style-type: none"> • Minutes of the Sub-Committee of the Development Planning and Establishment convened to discuss the relationship between Kenyatta College and the University of Nairobi. • List of candidates appointed as Tutorial Fellows. • A report on the Establishment of a Natural Resources Research Centre at the University of Nairobi. • A memorandum by the Dean, Faculty of Veterinary Medicine on the 4th term teaching. • Details of Academic staff position as at 30th September, 1971 and 31st January, 1972. • Distribution of Academic posts during the period 1972/73. Summary of posts by Faculties. 	
11	UON/7/11	<p>A folder of agenda for the 15th meeting dated 10th March, 1972 holding;</p> <ul style="list-style-type: none"> • List of distribution of 178 Academic posts recommended by the U.G.C into the three faculties of Arts, Science and Education. • Application for financial assistance to support the Population Studies and Research Centre at the University of Nairobi • Estimates for 1972/73 – Recurrent expenditure, Institute of Adult studies, Establishment: Grades I – IV and Establishment: Senior clerical, catering, Administrative and Technical Grades. • Interruption of electricity supply – Chiromo Campus – recommendation for a central vote upon which departments could draw funds. 	Box 2
12	UON/7/12	<p>A folder of agenda for the 16th meeting dated 2nd May, 1972 holding;</p> <ul style="list-style-type: none"> • Distribution of academic posts according to faculties. • An internship programme for Academic staff in training in Computing Centre. • Proposal for setting up a Central University Printing Unit. • Proposed Centre for Research and training for Youth Development in Kenya. • A proposal that a W.H.O centre for Immunology Research and Training be established in the Faculty of Medicine. • Minutes of a meeting on University Training in Food Science and Technology dated 25th March, 1972 – Faculty 	Box 2

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		<p>of Agriculture.</p> <ul style="list-style-type: none"> • Report of Sub-Committee on Population Studies and Research Centre. 	
13	UON/7/13	<p>A folder of agenda for the 17th meeting dated 25th January, 1973 holding;</p> <ul style="list-style-type: none"> • The establishment of the WHO Immunology Research and Training Centre in the Faculty of Medicine. • A revised paper produced by the Faculties of Agriculture, Medicine and Veterinary Medicine, on the introduction of Food Science and Technology course. • A proposal submitted by the Faculty of Science regarding the establishment of a course in Marine Geology organized at the Kenya Coast by the Technical University of Berlin, and with the assistance from UNESCO. • Proposal for a joint programme between department of Architecture, University of Nairobi and M.I.T.- Physical planning. • Administrative Assistance for the Deans – recommended by Deans Committee. • Counterpart training 1973-78 programme financed by Colorado State University /Giessen University in the Faculty of Veterinary Medicine. • Masters degree in physical planning in Faculty of Architecture. 	Box 2
14	UON/7/14	<p>A folder of agenda for the 18th meeting dated 8th March, 1973 holding:</p> <ul style="list-style-type: none"> • A note on establishment of Department of Microbiology, Faculty of Medicine. • A recommendation by the Library and Bookshop Committee concerning extension of University Bookshop. • Estimates, 1973/1974 for Academic Departments, Institutes, School of Journalism, the Library and the Administration. 	Box 2
15	UON/7/15	<p>A folder of agenda for the 19th meeting dated 20th August, 1973 holding;</p> <ul style="list-style-type: none"> • Immunology Research and Training Centre – Revised distribution of responsibilities between University of Nairobi and the Ministry of Health. • Proposal for the establishment of a Bureau of Educational Research in the Faculty of Education – The Kenyan setting. 	Box 2

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		<ul style="list-style-type: none"> • Capital estimates, 1973/74. • Proposals on the training in Pharmacy and Dentistry within the Faculty of Medicine. (Proposed Dental School in Kenya- memorandum dated 1st September, 1972). • Faculty of Commerce- proposal relating to the structure of the Faculty • Notes on establishment of the United Nations University. • Draft for the Development of the Department of Advanced Nursing- Faculty of Medicine. • Notes on the development of the new veterinary farm. 	
16	UON/7/16	<p>A folder of agenda for the 20th meeting dated 14th October, 1975 holding;</p> <ul style="list-style-type: none"> • Minutes of the meeting of the Government funded capital projects dated 25th September, 1975. • A proposal by the Faculty of Arts concerning establishment of a Department of foreign languages to teach German, Russian, Arabic and French. • Project proposal for FAO/NORAD Faculty of Veterinary Medicine. 	Box 3
17	UON/7/17	<p>A folder of agenda for the 21st meeting dated 2nd December, 1975 holding;</p> <ul style="list-style-type: none"> • Faculty of Agriculture- summary of five-year Development Plan 1976/77/ to 1980/81 • Faculty of Arts Development proposals for 1976/77 • Faculty of ADD Development plan 1976/78 • Faculty of Medicine Development plan for; Departments of Biochemistry, Physiology, Diagnostic, Radiology, Anesthesia, Advanced Nursing, Pharmacy and Dentistry. • Faculty of Engineering Development plan for the period 1976/77 • Development plan for the Institute of Adult Studies. • Brief outline of the Development plan for the Institute of Computer Science. • Development plan for the Institute of Computer Science and University Health Services. 	Box 3
18	UON/7/18	<p>A folder of agenda for the 22nd meeting dated 5th February, 1979 holding;</p> <ul style="list-style-type: none"> • Minutes of the 21st meeting on the Development, Planning and Establishment Committee. • Faculty of Agriculture – Dry land field station, the ministry 	Box 3

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		<p>of lands and settlement gave a grant of 4,770 hectares of land at Kiboko to the University and Kenyatta University College for this project.</p> <ul style="list-style-type: none"> • Allocation of funds for three projects- Biological Sciences Building, Jomo Kenyatta Library Building and Population Studies and Research Centre. • Notes on allocation of capital development funds 1978/79 – 1982/83 for various projects. • Notes on requirement for major teaching equipment • A proposal to create two Departments of Medical Pathology and Microbiology out of the Department of Pathology and Microbiology. • Notes on Diplomacy Training Programme. • A proposal to establish a postgraduate school of Library, Archives and Information Studies at the University of Nairobi. • Draft proposal for the change of status of the Housing Research and Development Unit in the Faculty of Architecture, Design and Development. • Proposal for setting up a new department of Range Management within the Faculty of Agriculture. • Note on shortage of both teaching and office accommodation at the University. • Proposals to establish an Advice and Counseling Service in the University. • Proposal for the establishment of two Departments of Philosophy and Religious Studies. 	
19	UON/7/19	<p>A folder of agenda for the 23rd meeting dated 5th September, 1980 holding;</p> <ul style="list-style-type: none"> • Minutes of the 22nd meeting of the Development, Planning and Establishments Committee dated 5th February, 1979. • Institute of Computer Science – Proposals for planning and Development for 1979/85. • Change of status – Housing Research & Development Unit. • A paper on the proposed Department of foreign languages. • A paper on the proposed Department of Kiswahili Research. • A proposal for the establishment of the Institute for International Relations Studies at the University of Nairobi. • University of Nairobi Development Plan 1979/83 – details 	Box 3

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		<p>on equipment, buildings and research from various faculties.</p> <ul style="list-style-type: none"> • A paper from Administration on reduction of internal costs in respect of food production at Kabete and Kibwezi • A paper on proposed Centre for Nuclear Science Techniques. • A paper on the proposed Nairobi University Press • Details on the proposed new department of Insurance – Faculty of Commerce. • Papers on Halls of Residence, Transport and Maintenance, Housing and Tailoring Unit. 	
20	UON/7/20	<p>A folder of agenda for a Special meeting 16th June, 1988 holding;</p> <ul style="list-style-type: none"> • Proposed requirements for staff establishments from all Departments based on FTSE and work load for Administrative departments- 1988/89 • Estimates for 1987/88 for various faculties. • Notes from Academic Registrar regarding 1988/89 staff Development. 	Box 3
21	UON/7/21	<p>A folder of agendas for the 45th & 46th meeting dated 10th August, 1989 and 25th January, 1990 holding;</p> <p>45th meeting.</p> <ul style="list-style-type: none"> • Minutes of Special meeting of office allocation Committee dated 26th July, 1989 – Librarian report on allocation of space in Gandhi Library • Forward budget and programme review for the period 1990/91 – 1992/93 • A Bi-Annual report on University Garage. <p>46th meeting.</p> <ul style="list-style-type: none"> • Note on additional staff requirements Kibwezi Field Station. • The proposal for the establishment of Housing and Building Research Institute. • Proposal for splitting the Department of Land Development, College of Architecture and Engineering. • Draft estimates 1990/91. • The proposed new Departments in the College of Health Sciences - <ul style="list-style-type: none"> i) New Department of Clinical Pharmacology, 	Box 4

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		<p>ii) New Department of Hematology iii) New Department of Ophthalmology.</p> <p>Addendum to the agenda of 46th meeting;</p> <ul style="list-style-type: none"> • Report of the Teaching Practice Committee. • Capital draft estimate for the period 1990/91. 	
22	UON/7/22	<p>A folder of agenda for the 47th meeting dated 11th July, 1990 holding;</p> <ul style="list-style-type: none"> • Proposed separation and establishment of Departments in the College of Health Sciences - • Department of Surgery into: <ul style="list-style-type: none"> a) Department of Ophthalmology b) Department of Surgery • Department of Medicine into: <ul style="list-style-type: none"> a) Department of Clinical Pharmacology b) Department of Medicine • Department of Human Pathology <ul style="list-style-type: none"> a) Department of Hematology and Blood transfusion b) Department of Clinical Chemistry c) Department of Pathology. • Establishment of a Chemical information Centre • Teaching vote for postgraduate students • Summary recommendations on staff requirements for various departments as recommended by the Sub-Committee on FTSE • Minutes of a Committee meeting to consider a proposed establishment for the UON Students Welfare Authority for the year 1989/90 dated 16th May, 1990. • A copy of the approved 1989/90 estimates. • College of Humanities and Social Sciences ten year development plan • College of Agriculture and Veterinary Sciences ten year Development plan • Estimates for the period 1992 – 94 for the teaching practice - CEES 	Box 4
23	UON/7/23	<p>A folder of minutes for the 1st to 22nd meetings dated 23rd November, 1970 – 5th February, 1979. NB. The folder has the same information found in agendas.</p>	Box 4

