

A. KENYA SCIENCE TEACHERS COLLEGE – BOARD OF GOVERNORS.

KSTC was a product of a co-operative effort in education between the Government of Kenya and Sweden. The agreement of establishing KSTC was signed in May; 1965. The College was opened in March 1966.

The college was governed by a Board of Governors and the first chairman was Prof. A.T. Porter, Principal for the University College who was succeeded by Dr. J.N. Karanja, V.C. UON in 1970. It was staffed by Swedish and Kenyan teachers.

S/NO	REF. NO	DESCRIPTION	Location
1	UON/19/1	<p>A folder of agenda of KSTC dated 1966 holding;</p> <ul style="list-style-type: none"> Note on the procedure of contribution by the Government body towards KSTC. Note on the layout of services in the new KSTC building. A report on decisions taken for the course in KSTC – term system, timetables, branches and length of courses. Principals report to the Board of Governors for KSTC. KSTC- rules and regulations for students Advance/revised/ estimates for the academic year 1967 and 1968 Notes on duties of the Principal & Deputy Principal at KSTC A copy of memorandum on counterparts for KSTC. Principal’s report to the Board of Governors and to the Committee for International Education, University of Uppsala. Memorandum on selection of candidates for the 3-year course offered at KSTC Report and financial statement according to the agreement between the Government of Sweden and the Government of Kenya regarding Technical co-operation in the field of education. Minutes of the meeting of the Committee concerning KSTC projects. 	Box 1
2	UON/19/2	<p>A of KSTC agenda for the 7th meeting of the Board of Governors dated 20th February, 1968 holding;</p> <ul style="list-style-type: none"> Memorandum concerning the Education of counterparts to the Swedish teaching staff at KSTC dated October, 1966 Programme suggested for the visit of the Delegation from Uppsala University and SIDA, Sweden, 14th October, 1968 Draft copy of the President’s Speech at the inauguration ceremony of the Kenya Science Teachers College, October, 30th, 1968. Outline programme for inauguration of KSTC. 	Box 1

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		<ul style="list-style-type: none"> • A copy of a modified structure for the S course at KSTC • Note on Geography syllabus • Minutes of the fifth meeting of the Board of Governors dated March 7, 1967. • Report from an informative meeting of the Board of Governors dated May 6, 1967 – Background and organization of the building construction. • Note on syllabuses for Kenya Teachers College dated 14th November, 1967. • Annual report and financial statement covering the year, 1967. • Principal’s reports to the Board of Governors and to the Committee for International Education, University of Uppsala dated 1967. • Principal’s reports to the Board of Governors and to the Committee for International Education, University of Uppsala dated 1st February, 1968. • A copy of Joint Operational Budget for 1968 – 75. • Rules for letting of staff house 	
3	UON/19/3	A folder of agenda and minutes of the 8 th meeting of the Board of Governors dated May, 1968 – Appointment of new Principal and Deputy Principal.	Box 1
4	UON/19/4	<p>A folder of agenda for the 10th meeting of the Board of Governors dated 14th October, 1968 holding;</p> <ul style="list-style-type: none"> • Draft request to the Canadian and Swedish Governments. • Rules for further education for KSTC staff members • Notes on introduction of industrial arts • Note on recruitment of tutors 1969. 	Box 1
5	UON/19/5	<p>A folder of agenda for the 11th meeting of the Board of Governors dated February, 1969 holding;</p> <ul style="list-style-type: none"> • Proposal to agreement concerning the education of counterparts for KSTC – recruitment from University of East Africa, Kenyan students returning from abroad and Kenya teachers in secondary schools. • Job description for co-ordinate of the KSTC vacation course programme. • Minutes of the tenth meeting of the Board of Governors dated 16th October, 1968. 	Box 1
6	UON/19/6	A folder of agenda for the 13 th meeting of the Board of	Box 1

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		<p>Governors dated 4th June 1969 holding;</p> <ul style="list-style-type: none"> • Revised long term estimates for the Academic year, 1968 • A copy of budget estimates, 1969 – 72 • Agreement regarding education of counterparts for the KSTC between the Government of Sweden and the Government of Kenya signed on May 5, 1965. 	
7	UON/19/7	<p>A folder of agenda for the 14th meeting of the Board of Governors dated 3rd October, 1969 holding;</p> <ul style="list-style-type: none"> • A copy of tenancy agreement • Approval of executive staff • Note on time schedule and structure of the final examination at KSTC. • Structure of the P1 & S1 course 1968-69. • Introduction of Industrial Arts • Recruitment of Kenyan tutors, 1970. • Changed college structure; proposals as to term dates and duration of course • Minutes from the meeting between UCN and KSTC representatives dated 23rd July, 1969 	Box 1
8	UON/19/8	<p>A folder of agenda for the 15th meeting of the Board of Governors dated 2nd December, 1969. Comments to agenda items concerning;</p> <ul style="list-style-type: none"> • Salary terms for Kenyan KSTC tutors • Students graduation, December, 1969 • Student matters • Intake of local tutors at the beginning of term 1, 1970 • Draft account for Joint Operational Budget, 1968 	Box 1
9	UON/19/9	<p>A folder of agenda for the 16th meeting of the Board of Governors dated 19th February, 1970. Comments to agenda items concerning;</p> <ul style="list-style-type: none"> • Appointment of Principal of the KSTC – Dr. Bengt- Olov Marinder’s duty period ended in August 1970. Uppsala University recommended the Board to appoint Dr. Olof Ekof as Principal. • Budget estimates 1970 • Balance sheet as at 31st December, 1968. 	Box 1
10	UON/19/10	<p>A folder of agenda for the 17th meeting of the Board of Governors dated 29th July, 1970 holding;</p>	Box 1

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		<ul style="list-style-type: none"> • Internal memo regarding a 4 year course of students at K.S.T.C. • List of qualifications of Dr. Olof Sigfrid Eklof, recommended principal. • Resignation from chairmanship of the Board of Governors by the former Principal of University College, Dr. A.T. Porter • Term dates for 1971 • Matters concerning housing-rent for institutional quarters and loans for purchase of motor vehicle/or other goods. • Salary increments for the staff • Note on rents and service charges. 	
11	UON/19/11	<p>A folder of agenda for the 18th meeting of the Board of Governors dated 6th November, 1970 holding;</p> <ul style="list-style-type: none"> • Report on the results of the University Studies of the S1/P1 counterpart group. • Appointment of Deputy Principal of KSTC – (Dr. Rolf Gustavson period expired in 1970). Mr. Lennart Nilsson was recommended as Deputy Principal for 1971. • Note on formal approval of 4 local tutors • Note on evaluation of KSTC done by Mrs. Olga Linne • Notes on appointment of a Kenya Assistant Deputy Principal • Memorandum of agreement relative to recognition and negotiating procedure between KSTC and the Kenya Domestic and Hotel Workers’ Union • Training of tutors in Sweden. 	Box 2
12	UON/19/12	<p>A folder of agenda for the 19th meeting of the Board of Governors dated 17th February, 1971. Comments of agenda items concerning;</p> <ul style="list-style-type: none"> • Corrections KSTC budget proposals 1971 • Budget estimates 1971, Principal’s proposal to the Board of Governors. • KSTC – “Joint Operational Budget” Fund balance sheet as at 31st December, 1969. • Women students and pregnancy- Guiding rules to Colleges Boards of Governors. 	Box 2
13	UON/19/13	<p>A folder of agenda for the 20th meeting of the Board of Governors dated 20th May, 1971. Agenda comments concerning;</p>	Box 2

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		<ul style="list-style-type: none"> • Audit of Joint Operational Budget Fund for the year ended 31st December, 1970 • KSTC – “Joint Operational Budget” Fund balance sheet as at 31st December, 1970. • KSTC Housing and future need of Housing outside the College • Notes on 5-year B.Ed course at KSTC. • Job description for the Administrative Secretary • Student matters. 	
14	UON/19/14	<p>A folder of agenda for the 22nd meeting of the Board of Governors dated 10th December, 1971. Agenda comments concerning;</p> <ul style="list-style-type: none"> • Memorandum on the study visit to Sweden by Mr. Gitonga. • Responsibility for non-teaching staff at KSTC • The Budget proposal 1972. • Security measures • New appointment of non-teaching staff – Librarian and Production Technician • The staffing of the College in the future – kenyanization of the teaching staff • Further study visits to Sweden by Kenyan tutors. • The post as Principal for the period 1st July – 30th June, 1972 • The establishment of the non-teaching staff of KSTC. • A new Kenya tutor in Geography. 	Box 2
15	UON/19/15	<p>A folder of agenda for the 23rd meeting of the Board of Governors dated 14th April, 1972. Agenda comments concerning;</p> <ul style="list-style-type: none"> • Salary terms for Kenyan KSTC tutors • Proposal for a general course structure for a nine-term course at Kenya Science teachers college. • Audit of the Joint Operational Budget Fund for the year ended 31st December, 1971. • The budget proposal 1972 • Note on the Counterpart- programme • New Kenyan tutors during 1972 	Box 2
16	UON/19/16	<p>A folder of agenda for the 24th meeting of the Board of Governors dated 5th September, 1972. Agenda comments</p>	Box 2

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		<p>concerning;</p> <ul style="list-style-type: none"> • New Kenyan tutors • A new Swedish tutor • The intake of new Kenyan students 1972 • The 1972 Budget and revised estimates. • Proposal for new KSTC financial procedures • Term dates for the academic years 1972/73 and 1973/74 • Job description for Principal, Director of studies, and Administrative Secretary. • Re-organization of the Production Board. • Timetable for the Kenyanization of the post as Principal and Director of studies • Appointment of a Principal for the period 1st July, 1973 – 30th June, 1974 and a Kenyan Deputy Principal • The appointment of a counterpart to the Administrative Secretary • The future of KSTC • The Composition of the Board of Governors • Student matters. • Memo concerning the need for a swimming bath. 	
17	UON/19/17	<p>A folder of agenda for the 25th meeting of the Board of Governors dated 13th February, 1973. Agenda comments concerning;</p> <ul style="list-style-type: none"> • The principals report – to be issued annually. • The re-organization of the production Board • Timetable for the Kenyanization of the post as Principal and Director of studies • The procedure for the appointment of a Kenyan Deputy Principal • The appointment of a counterpart to the Administrative Secretary • The future of KSTC • The future of KSTC • A new Swedish tutor • Consultants for the production Unit. • New Kenyan tutors during 1973 • New Kenyan tutors during 1973 • Composition of the Board of Governors and the Authority of the Board • Final Accounts 1972 • Appointment of a Kenyan Administrative Secretary 	Box 2

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		<ul style="list-style-type: none"> • The termination of the agreement between Kenya and Sweden concerning KSTC. 	
18	UON/19/18	<p>A folder of agenda for the 26th meeting of the Board of Governors dated 19th June, 1973.</p> <p>Agenda comments concerning;</p> <ul style="list-style-type: none"> • New salary scales for the Kenyan tutors • The re-organization of the production Board • New Kenyan tutors during 1973 • New Kenyan tutors during 1973 • The composition of the Board of Governors • The construction of the Swimming pool and changing building. • Budget proposal for the period 1st January – 30th June, 1973 <p>Minutes of the meeting between a delegation of the KTSC Board of Governors to the minister for Education, the Hon. T.A. Towet dated 1/3/73</p> <p>The meeting was to seek clarification on a number of questions;</p> <ul style="list-style-type: none"> • Role and powers of the KSTC Board of Governors • The Kenyan tutors • Government’s long term policy on KSTC and future development and relationships with KU &UON • Kenyanization 	Box 2
19	UON/19/19	<p>A folder of agenda for the 27th meeting of the Board of Governors dated 30th October, 1973 holding;</p> <ul style="list-style-type: none"> • A copy of budget proposals for the financial year 1973/74 • A copy of Production Unit, KSTC dated April, 1973. 	Box 2
20	UON/19/20	<p>A folder of agenda for the 28th meeting of the Board of Governors dated 14th March, 1974. Agenda comments concerning;</p> <ul style="list-style-type: none"> • KSTC’s planning Committee • Channels of paying Grants –in-aid to KTSC • Kenyanization of Director of Studies post • Staffing the Industrial Education at KTSC • Financing of KSTC’s Production Unit • Outgone Swedish Ambassador to Kenya <p>The Administration Department report relation to finance, personnel, transport and the swimming pool.</p>	Box 2

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21	UON/19/21	<p>A folder of agenda for the 30th meeting of the Board of Governors dated 27th February, 1975 holding;</p> <ul style="list-style-type: none"> • KSTC – “Joint Operational Budget Fund” balance sheet as at 30th June, 1974 • Notes on disbursement of money accruing out from course activities at KSTC. • Principal report on the KSTC budgets for 1974/75 & 1975/76. 	Box 2
22	UON/19/22	<p>A folder of agenda for the 31st meeting of the Board of Governors dated 12th August, 1975 holding;</p> <ul style="list-style-type: none"> • Refugee students report • KSTC balance sheet as at 30th June, 1974 • Notes to the Accounts as at 30th June, 1974 • Production Unit – production trading and profit and loss account for the year ended 30th June, 1974 • Income and expenditure report • 1975/76 budget, estimates and advance estimates • KSTC Provident Scheme • Notes on students’ allowance: Monthly & Teaching Practice (T.P) • School Equipment Production Unit (SEPU) separation from KSTC • Minutes of the 32nd • KSTC Board of Governors meeting. 	Box 2
23	UON/19/23	<p>A folder of agenda for the 32nd meeting of the Board of Governors dated 5th December, 1975 holding;</p> <ul style="list-style-type: none"> • Report of the auditors to the members of KSTC – balance sheet. • Document of installation of diesel and petrol pump at Kenya Science Teachers College • Minutes of the 31st KSTC Board of Governors meeting dated 12.8.75. 	Box 2
24	UON/19/24	<p>A folder of agenda for the 33rd meeting of the Board of Governors dated 14th April, 1976 holding;</p> <ul style="list-style-type: none"> • Corrected minutes of the 32nd meeting of KSTC • Note on refugees students at KSTC • The new KSTC Board: Its constitution • KSTC – balance sheet and accounts as at 30th June, 1975. 	Box 2

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25	UON/19/25	<p>A folder of minutes for the 2nd – 33rd meetings of the Board of Governors dated 1965 – 1976.</p> <p>Minutes of the second meeting dated 23rd September, 1965;</p> <ul style="list-style-type: none">• Appointment of chairman – Dr. Porter• Representation on the Board of the University of Uppsala• Repairs & decoration of Central Teachers' College• Teaching staff housing• Appointment of non-teaching staff• Recruitment of students• Setting aside of the site for the college – Dagoretti Corner site <p>Minutes of the fourth meeting dated 25th October, 1966;</p> <ul style="list-style-type: none">• Principal's report• Representation on the Board of the University of Uppsala• Revised proposal to agreement concerning: Economics, Accounting and Auditing for KSTC.• Job description for the Principal and Deputy Principal• Bonding of students• Dispute with Trade Union <p>NB. The information contained in the above folders of agendas.</p>	Box 2
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