

ROYAL TECHNICAL COLLEGE RECORDS

19. MISCELLANEOUS FILES

S/NO	REF. No.	DESCRIPTION	BOX No.
1	PRTC/19/1	<ul style="list-style-type: none">The file is of Dr. Richards report dated May 1956 on administration, management of internal administration, internal accounting, salaries, college location and its future.	15 (A)
2	PRTC/19/2	<ul style="list-style-type: none">The file has miscellaneous papers including the university college memorandum No.6 of registrar's department (1964), administrative structure and comments on Price Waterhouse report.A copy of departmental estimates 1964/65	15 (A)
3	PRTC/19/3	<ul style="list-style-type: none">The folder is of a committee appointed by the council to look into allegations against the Principal Mr. Pollard, Mr. Taylor and Mr. Willoughby concerning the staff houses (1956).	15 (A)
4	PRTC/19/4	<ul style="list-style-type: none">The file has a letter of the legislative council statement of government policies arising from the report of the committee on education, Sessional paper No.20 of 1959.	15 (A)
5	PRTC/19/5	<ul style="list-style-type: none">The file has staff nominations for council (1961).	15 (A)
6	PRTC/19/6	<ul style="list-style-type: none">A folder of list of guest who were invited to the inauguration of the University of East Africa and the installation of the Vice-Chancellor (June 1963).	15 (A)
7	PRTC/19/7	<ul style="list-style-type: none">The folder has miscellaneous papers including master plan development college land, subordinate staff housing student's amenities and staff requirements.	15 (A)
8	PRTC/19/8	<ul style="list-style-type: none">The file has loose papers of college administration.	15 (A)

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9	PRTC/19/9	<ul style="list-style-type: none">The file is of the applications for the post of principal of Royal College and a copy of trust deed. A copy of special meeting to consider appointment of substantive principal (7th January, 1960)	15 (A)
10	PRTC/19/10	<ul style="list-style-type: none">The folder holds correspondences between Mr. Chitty, and East African Tobacco Company (1960).	15 (A)
11	PRTC/19/11	<ul style="list-style-type: none">Salary scales - Makerere and RTCA copy of terms of service for non-academic staff (1957).A copy of the staff guide (December 1959)A copy of the revised estimates (1959/60 & 1960/61).Constitution of the Student's Union.RTC Annual Report and Accounts for the year 1958/59.A copy of memorandum for the information and guidance of Mr. Chitty relative to the development plan of the college (1960).The RTC Endowment Fund.	15 (B)
12	PRTC/19/12	<ul style="list-style-type: none">The file has matters on Central Administration, staff recruitment and conditions of service and security arraignments (1956 - 1959).Record of conversation Billard/Andreas/Brotherton.Publications prescribed in Kenya under section 53 of the Penal Code.	15 (B)
13	PRTC/19/13	<ul style="list-style-type: none">The file is of staff travels (1962 - 1963).	15 (B)
14	PRTC/19/14	<ul style="list-style-type: none">The folder has documents on staffing position in the department (August 1958).	15 (B)
15	PRTC/19/15	<ul style="list-style-type: none">The file has a list of overseas leave.	15 (B)

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		<ul style="list-style-type: none"> • A copy of staff directory (1958), and minutes of the staff (Academic association, 1963). 	
16	PRTC/19/16	<ul style="list-style-type: none"> • The folder has Royal College draft bill dated 8th March and a copy of New College Act (1st October 1959). • Royal College draft bill Inter-University Council. • Colonial office priority on saving. 	15 (B)
17	PRTC/19/17	<ul style="list-style-type: none"> • The folder has a copy of request to the United Nations Special Fund for assistance for the Faculty of Engineering and Science (1961). 	15 (B)
18	PRTC/19/18	<ul style="list-style-type: none"> • The file has various letters for staff promotion and appointments (23rd May 1955 - 31st December 1963). 	15 (B)
19	PRTC/19/19	<ul style="list-style-type: none"> • The file has correspondences on principal ship to the Royal College received in the principal office (5th February 1963- 14th February 1964). • There is a confidential letter from J.M Hyslop to Maxwell dated 22nd February 1963. 	15 (B)
20	PRTC/19/20	<ul style="list-style-type: none"> • The file of correspondences between Professor H.P Gale and Dr. J.M Hyslop (April - July 1962). 	15 (B)
21	PRTC/19/21	<ul style="list-style-type: none"> • A folder of notes drafted by the vice chancellor to the senate on the development of Universities and University Institutions in New Zealand (1954 - 1958). 	15 (B)
22	PRTC/19/22	<ul style="list-style-type: none"> • A file of United Touring Company limited Kampala for car hire contract for Dr. A.T Porter (16th April 1969) 	15 (B)
23	PRTC/19/23	<ul style="list-style-type: none"> • A folder has a copy of library accession list No 48, May 1962. • Royal College library bibliographies and bibliographies Aids 	15 (B)

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		<p>held on June 1961.</p> <ul style="list-style-type: none"> The Royal College University history of bibliographies social sciences. 	
24	PRCT/19/24	<ul style="list-style-type: none"> A file has a draft report and estimates of Veterinary School transfer committer (1962). 	15 (C)
25	PRTC/19/25	<ul style="list-style-type: none"> A file of notes on estimates committee meeting and memorandum (12th May 1961). Council memorandum 61/9 estimates recurrent expenditures 1961/1962. 	15 (C)
26	PRTC/19/26	<ul style="list-style-type: none"> A file on memorandum No.6 of University College and other notes (1964). Administrative establishments and schedule of duties department of secretary and registrar in Makerere University College organization and methods. University of East Africa Memorandum No. 4 finance department. Proposed administrative establishment January 1964 	15 (C)
27	PRTC/19/27	<ul style="list-style-type: none"> The file has Grants Committee meeting dated 9th May 1966 Consolidated balance sheet of 30th June 1963 including capital account, endowment fund, Uhuru trust fund and special accounts. Principal's comments on the U.G.C and U.C.N triennial estimates. Draft revised planning schedule for second university development plan. Amended Schedule 1966. 	15 (C)

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		<ul style="list-style-type: none"> • Estimates 1966/67. 	
28	PRTC/19/28	<ul style="list-style-type: none"> • A file holding council paper on memorandum from the divisional committee s of Kenya and Uganda council of the East African Institution of Engineers. 	15 (C)
29	PRTC/19/29	<ul style="list-style-type: none"> • A file of transfer of CIS Royal College students to Kenya Polytechnic (30th March 1961). 	15 (C)
30	PRTC/19/30	<ul style="list-style-type: none"> • A folder of General Purpose memorandum (5th June 1962). 	15 (C)
31	PRTC/19/31	<ul style="list-style-type: none"> • A folder of project agreement between AID (Agency for International Development) and the Royal College Nairobi Kenya, Tanganyika and Uganda governments (1963). 	15 (C)
32	PRTC/19/32	<ul style="list-style-type: none"> • A file holding a report on capital development programs (1963 - 1967). 	15 (C)
33	PRTC/19/33	<ul style="list-style-type: none"> • A file containing memos from the registrar's office on administrative instructions (21st May 1956 - 27th April 1960). 	15 (C)
34	PRTC/19/34	<ul style="list-style-type: none"> • A folder containing the official list in chronological order of Kenya Legislative Council (1957 - 1962). • A copy of directory of Commonwealth Commissioners and the consular corps of July 1957 - January 1958. 	15 (C)
35	PRTC/19/35	<ul style="list-style-type: none"> • A file of a report of the Committee of Investigations into staff houses (1956). 	15 (C)
36	PRTC/19/36	<ul style="list-style-type: none"> • The file is on Committee of Investigation of staff houses (September - November, 1956). 	15 (C)
37	PRTC/19/37	<ul style="list-style-type: none"> • The file has letters from East African Tobacco Company limited to the Royal College (11th January 1960 - 25th October 1963). 	15 (C)

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38	PRTC/19/38	<ul style="list-style-type: none">• A folder has minutes of the Uhuru celebrations committee (25th September - 12th October 1963).	15 (C)
39	PRTC/19/39	<ul style="list-style-type: none">• A file of staff reports and application forms for various faculties (1957 - 1958).• The Royal Technical College and the White Paper on Higher Education in East Africa (the general scope of the white paper).• Education of Engineers in East Africa.• Faculty of Commerce (three-year full-time diploma course in government accountancy).• The future of the Royal Technical College of East Africa.	15 (C)