

SERIES, CLASSES & SUB - CLASSES	DESCRIPTION OF SERIES & THEIR COVERING DATES	REFERENCE	NO. PIECES QUANTITY & LOCATION
1	Departmental meeting held on 1/11/74 to discuss salary entry points for academic members of staff. Includes extensive recommendations and notes.	KIM/1/12/1-16	BOX 24 FF 1
2	Meeting held on Friday 19/1/70 a.m. to discuss the construction of the questionnaires and improving on existing ones.		FF 2
3	Correspondence with university administration to request employment of research assistants and casual laborers of the IDRC grant; letters of appointments to the deployed personnel; list of names of these assistants; letters of identification for these personnel; and one letter of resignation from one of the research assistants. All these date between June of 1972 to February of 1973.		FF 3
4	Authorization to conduct research for S.M. Kimani 14/2/1972; letter from the labor department introducing one local person to Mr. Kimani 14/6/72; one staff movement advice dated 3/1/72 for termination of duty and some handwritten notes.		FF 4
5	Letter and telex on the international union for the scientific study of population (IUSSP) conference held in Belgium on Aug. 27 and 28, 1973; correspondence from Jarle Haanstad at Nyeri dated 24/8/74 wishing to get in touch with S.M. Kimani on research matters; letter from Noel Campbell to Mr. Kimani- 9/3/1973; Letter from the chief Architect of Municipal council of Mombasa dated 18/8/1970.		FF 5
6	Letter of identification for Mr. William Cowie who was working on the research entitled urbanization and growth centers in Kenya. Dated 1/6/72. Attached is Kimani's research clearance.		FF 6

7	Correspondence with the city engineer, city council of Nairobi, undated.		FF 7
8	Instruction slip for the dispatch of goods for Jan. Norwood, 11/5/73.		FF 8
9	Bills, receipts, statements delivery notes etc for the technical services utilized between 1973 and 1974.		FF 9
10	List of petrol receipts submitted between 3/6/72 and 10/9/72 by Kimani, Fraser, Jennifer, Jan and Perry.		FF 10
11	Letters of introduction for the non-local personnel and itinerary of their travels. 1972-73.		
12	Purchase order, catalogue of stationary, cleaning material and other supplies for Jan 1971-May 1973.		FF 11
13	Receipts, invoices etc, for subsistence and travel expenses for 1972 and 1973.		FF 12
14	Newspaper clippings on population, urbanization and planning; map of agricultural regions, subsistence and external market crops figure of a typical portion of an uncontrolled zone; cover of atlas of London and the London region; and the daily nation Nairobi city council 21 st Anniversary supplement. 4/6/1971.		FF 14
15	Forms for the Kenya agricultural survey. These include check sheets, purchase for household items, farm costs, consumption of produce and sales of farm produce. 1971.		FF 15
16	Correspondence on matters pertaining to IDRC project 1972-1974.		FF 16